



JR Manufacturing, Inc.

900 Industrial Drive West
P.O. Box 478
Fort Recovery, OH 45846

Employment Application

JR Manufacturing, Inc. is an equal opportunity employer. JR Manufacturing, Inc. does not discriminate in employment regarding race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Desired Shift: _____ Desired Salary: \$ _____

Position Applied for: _____

If under 18, can you provide a minor work permit, when required? Yes No If no, please explain. _____

Type of employment desired (circle one): Full Time Part Time Seasonal

Have you ever worked for this company? YES NO If yes, when and position held: _____

Referred by: _____

Education

High School: _____ Address: _____

Did you graduate? YES NO

College: _____ Address: _____

Did you graduate? YES NO Degree: _____

References

Please list two professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO



Skills & Qualifications

Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job related functions in the position for which you are applying.

Disclaimer and Signature

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for JR Manufacturing, Inc. to hire me. If I am hired, I understand that either JR Manufacturing, Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of JR Manufacturing, Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to JR Manufacturing, Inc. true and complete information on this application. No requested information has been concealed. I authorize JR Manufacturing, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature of Applicant: _____ Date: _____